

**DeForest Area School District  
Board of Education Meeting Minutes  
Monday, October 14, 2019 – 6:00 pm.**

1.	<p>Convene</p> <p>Vice President Steve Tenpas called the October 14, 2019 regular meeting of the DeForest Area School District's Board of Education to order at 6:00 p.m.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Keri Brunelle, Brian Coker, Sue Esser, Gail Lovick, and Steve Tenpas. Absent were: Jan Berg, Linda Leonhart, Jeff Miller, and Spencer Statz . Also present were administrators Eric Runez, Rebecca Toetz, Kathy Davis, Sara Totten, Nate Jaeger and Debbie Brewster.</p> <p>The Pledge of Allegiance was recited.</p> <p>Sue Esser recited the DeForest Area School District's Mission and Vision Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Esser, seconded by Coker, and passed unanimously by voice vote, the agenda was approved with an amendment to move Agenda Item 5.E to before 5.A.</p>
3.	<p>Recognition</p> <p>A. Recognition of WI School Board Week, October 7 - 11, 2019</p> <p><u>Discussion:</u> In recognition of WI School Board Week October 7 - 11, 2019, Superintendent, Eric Runez expressed appreciation to the School Board for their dedication and service to the District.</p>
4.	<p>Board Education</p> <p>A. Referendum Project Update</p> <p><u>Discussion:</u> The plan for the intermediate school was presented to the Windsor Planning Commission and received approval. The plan will be considered by the Village of Windsor Board at a future date. Work on middle school fields has been approved by the Village of DeForest staff and will begin by the end of Oct. The District will sponsor an open house to update the community on the referendum projects on November 18, 2019.</p>
5.	<p>Board Business &amp; possible Board action</p> <p><i>Per agenda amendment</i></p> <p>E. Discuss process for naming new Intermediate School</p> <p><u>Discussion:</u> School/Community Relations Coordinator, Debbie Brewster presented several suggestions for a process that could be used for the naming of the new Intermediate School. The Board supports Option # 1, providing opportunities for families, staff, and community to offer suggestions for naming the new Intermediate</p>

school. The process will be introduced on November 18, 2019 at the Community Open House when the community will receive an update on the progress of the referendum projects.

Lovick made a motion to proceed with Option # 1, as presented. Brunelle seconded the motion. The motion passed with a unanimous voice vote.

- A. Enrollment Report Based on official 3rd Friday Count on September 20, 2019 - Director of Business & Auxiliary Services - Kathleen Davis-Phillips

Discussion: Director of Business & Auxiliary Services, Kathleen Davis-Phillips presented a finalized enrollment count based on the September 20, 2019 3rd Friday Count. Enrollment has increased from the 2018-2019 school year by 119 students to a total headcount of 3,948.

- B. Presentation of preliminary 2019-2020 Annual Budget, in preparation for final approval and tax levy modification on October 28, 2019 - Director of Business & Auxiliary Services - Kathleen Davis-Phillips

Discussion: Davis-Phillips presented the updated draft of the 2019-2020 Annual District Budget, in preparation for final approval and tax levy certification at the October 28, 2019 Board meeting. The draft has been updated since the July Annual Meeting and Budget Hearing. Highlights include:

- Revenue Limit increase added approximately \$280,000
- Per Pupil Aid increase added approximately \$415,000
- Enrollment growth created an additional \$215,000 of revenue

The Tax Levy increase for 2019-20 is estimated at \$6,576,277 over the 2018-19 school year. The mill rate is anticipated to be \$11.69/\$1,000 an increase of \$1.65 /\$1,000 over the 2018-19 fiscal year. This rate is anticipated to change depending on the final certification of equalization aid. The total tax levy is currently estimated at \$33,052,271.

- C. Review recommendation for selection of a realtor for the sale of Morrisonville Elementary School

Discussion: Davis-Phillips explained the criteria used in the process for determining a recommendation for a realtor for the sale of Morrisonville Elementary School.

On a motion by Coker, seconded by Lovick, the DeForest Area School District Board of Education voted to accept the recommendation for the selection of a realtor for the sale of Morrisonville Elementary School. The realtor will be Mary Schultz. The vote passed with a unanimous voice vote.

- D. Presentation and possible approval of OE-1, Global Operational Expectation Monitoring Report

On a motion by Lovick, seconded by Brunelle, the DeForest Area School District Board of Education voted to accept the OE-1, Global Operational Expectation monitoring report, as in compliance, as presented. The motion passed with a unanimous voice vote.

	<p>On a motion by Coker, seconded by Lovick, the DeForest Area School District Board of Education voted to approve the OE-1, Global Operational Expectation monitoring report, as in compliance, as presented. The motion passed with a unanimous voice vote.</p> <p><i>Summary Statement: The Board suggests waiting until after the District Audit is completed before presenting a report on OE-1. Another suggestion was to review whether or not this policy should be monitored or considered as covered in other monitoring reports as the information provided as been found to be redundant in other reports. More discussion will be held at a future Board retreat.</i></p>
6.	Public Input - None.
7.	<p>Board Consent Agenda</p> <p>A. Accept Minutes - September 23, 2019 &amp; September 30, 2019</p> <p>Brunelle made a motion, Lovick seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
8.	<p>Superintendent Consent Agenda</p> <p>Personnel Recommendations</p> <p>I. Separations:</p> <p>Mason Her - Educational Assistant WES - resignation effective 9/30/2019</p> <p>II. Leaves: None.</p> <p>III. Transfers: None.</p> <p>IV. Appointments:</p> <p>Joseph Pachal - Middle School Girls Basketball Coach - replacing Megan Chrisler</p> <p>David O'Keefe - Middle School Girls Basketball Coach - replacing Matt Chrisler</p> <p>Dennis Wright - Educational Assistant WES - new position</p> <p>Timothy Wells - Business Education Teacher DHS - replacing Chris Smith</p> <p>Colleen Dunahee - Recess Monitor DMS - new position</p> <p>Andrew Yake - Educational Assistant ISS - replacing Konnie Dahmen</p> <p>V. Reassignments:</p> <p>Suellen Kurt - .53 FTE CC Teacher &amp; .47 Educational Assistant to 1.0 FTE CC Teacher DHS</p> <p>VI. Other: None.</p> <p>Vouchers Payable/Treasurer's Report</p> <p>Paid: 201509-201625, 192000441-192000605, 201900048-201900198, 19015-19016</p> <p>Lovick made a motion, Coker seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
9.	Linkages

	<ol style="list-style-type: none"> <li>1. Linkages - Esser attended the Morrisonville Elementary School celebration. Lovick attended the WASB Regional Meeting.</li> <li>2. Report on highlights of Wisdom Sharing Conference - Esser reported on the recent Coherent Governance conference. More discussion will be held at a future Board meeting or retreat.</li> </ol>
10.	<p>Press Verification</p> <p>The press was given the opportunity to clarify any proceedings or notes.</p>
11.	<p>Future Agenda Items - Eric Larsen to present on Board data. Future discussion on Coherent Governance, policy review, and Board self-assessment. Review Annual Calendar schedule.</p>
12.	<p>Board Debrief</p>
13.	<p>Adjourn</p> <p>The Board of Education adjourned at 7:00 pm on a motion by Lovick, seconded by Coker, and passed unanimously by voice vote.</p>
	<p>DASD BOE President Signature:</p>
	<p>Date:</p>